



ALBERTA
Occupational Health Nurses Association

January 6, 2012

To whom it may concern:

The Alberta Occupational Health Nurses Association (AOHNA) would like to offer your organization an opportunity to be a sponsor at our upcoming Annual Conference.

The AOHNA will be holding its annual education day and conference in Canmore, Alberta May 30-June 1, 2012. This year our theme is “**On the Leading Edge...**”and we are expecting approximately 150 Occupational Health Nurses to attend from across Alberta and from neighboring provinces.

The AOHNA is a specialty practice group of the College & Association of Registered Nurses of Alberta (CARNA). Our conference promotes occupational health in the workplace and we are therefore seeking corporate donations from companies in support of occupational health education. An official receipt will be issued for income tax purposes.

We would like to invite your company / organization an opportunity to participate with this prestigious event as a sponsor. There are a variety of ways to be included as a sponsor for our conference. The following table suggests some levels of sponsorship and the benefits we can offer to your organization as a result of your support:

Level	Financial Support	Details
Platinum	\$5000 or more	Website recognition Corporate name in program Verbal recognition at conference Sponsorship signage at conference 2 conference registrations(excluding education day)
Gold	\$2500 - \$4999.00	Website recognition Corporation name in program Verbal recognition at conference Sponsorship signage at conference 1 conference registration(excluding education day)
Silver	\$1500 - \$2499.00	Website recognition Corporate name in program Verbal recognition at conference Sponsorship signage at conference
Bronze	\$500-\$1499.00	Website recognition Verbal recognition at conference Sponsorship signage at conference

Other Monetary Donations	Up to \$499.00	Recognition at the conference
Other Sponsorship Opportunities	\$250 Coffee \$500 Lunch \$2000 Banquet	Recognition at conference Signage

The following are suggested activities and incidentals for which donations of cash or merchandise may be directed and would be most appreciated:

- Sessions
- Speaker Honorariums
- Postage and Printing
- Banquet, Lunches, Refreshment Breaks
- Door Prizes
- Conference materials packages (i.e. pens, mugs, note pads, novelties etc.)

If you can support us in our conference, please make your cheque payable to “**AOHNA**” and forward to:

AOHNA Treasurer
28 Brightonstone Gardens SE
Calgary AB
T2Z 0C7

A reply at your earliest convenience would be very helpful in our planning. More information about our Association can be found at our website: <http://www.aohna.ab.ca>. If you have any questions, please don't hesitate to contact myself at 403-531-5211 (re: sponsorship details or questions) or Joanne at 403-828-1419 (re: cheques).

Thank you in advance for your support.

Sincerely,

Kim Weich RN OHNC COHNC
AOHNA Conference Committee 2012